

## Script for Video Clip - QuickSearch: DVD Search

Use QuickSearch to search for items at all three Reynolds campus libraries including books, articles and videos.

To access QuickSearch, type your search terms in the search box on the library's home page.

We are going to search for ZOMBIES.

When the search results screen appears, you'll want to limit your results to type of resource, depending on what you are looking for.

Today I'm looking for a DVD. That's media, so I will click on Books & Media. Then I choose **DVD** videodisks.

Found one and it's a classic! Night of the Living Dead.

This DVD is available at the downtown campus library. Great! If I was at the downtown campus right now I could go straight to the DVD rack and grab the DVD.

Click on details about the item. If you are doing a Works Cited page or a bibliography, this is where you would find the author, publisher, and date—all information you need for both MLA and APA style citations.

I have a class next week at the Parham Road campus, and I'd like to pick the DVD up there. I'll place a request for it. The library will have it waiting for me at the front desk. Students can request materials from any of our three campuses and also return them at any campus library.

Click on Request this item.

Sign in to place a request.

Use your MyReynolds ID. Choose your pickup location, which this time is Parham Road. I'll put in my phone number and click hold.

Library staff will contact you when the DVD is ready. You can also contact the library yourself.

How to search, find and request a DVD using QuickSearch. Questions? Contact us at [library.reynolds.edu](http://library.reynolds.edu).