

Reynolds Hall of Fame Submission Form

Reynolds Libraries hosts a **Reynolds Hall of Fame** display at the Parham Library. This display case showcases and celebrates the accomplishments of Reynolds faculty, staff, students and units. If you or your unit has any awards, trophies or publications and would like to display them, please fill out the form and bring it to the Parham Library with your item. Display space is limited; awards will be displayed on a rotating basis and returned to the owner.

Person submitting item _____ Date _____

Department _____ Phone _____

Email Address _____

Description of item(s) _____

Approximate size of item (s) _____

Please bring this form with item(s) to the Parham Library. While the library will secure items, we cannot accept responsibility for loss or damage. The Libraries reserve the right to curate submissions, which may include returning or refusing submissions. Please direct further inquiries to the Parham Campus Library at 804-523-5220.

I have read and understand these policies.

Signature and Date

Library Use Only:

Received by: _____ Date: _____

Withdrawal date: _____ Returned to: _____